



KANE COUNTY

LENERT, Ford, Allan, Gillam, Martin, Schefflow, Smith

HUMAN SERVICES COMMITTEE

FRIDAY, JULY 13, 2018

County Board Room

Agenda

9:00 AM

Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134

1. **Call to Order**
2. **Approval of Minutes: June 15, 2018**
3. **Public Comment**
4. **Monthly Financial Reports**
 - A. June Monthly Reports (attached)
5. **Veteran's Assistance Commission**
 - A. Monthly Report (attached)
6. **Department of Human Resource Management**
 - A. Monthly EEO Reports (attached)
 - B. Monthly NACo Report (attached)
 - C. 2018 July IPBC Funding (attached)
 - D. Discussion: Online Job Application (attached)
 - E. Monthly MERP Report (attached)
7. **Compliance**
 1. Discussion: IMRF Audit
8. **Old Business**
9. **New Business**
10. **Reports Placed On File**
11. **Executive Session (if needed)**
12. **Adjournment**

**Human Services Committee Revenue Report - Summary
Through June 30, 2018 (58.3% YTD)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	Total % Received
120 Human Resource Management		4,000	312	7.80%
246 Employee Events Fund		4,000	312	7.80%
660 Veterans' Commission	135,942	331,071	158,461	47.86%
380 Veterans' Commission	135,942	331,071	158,461	47.86%
Grand Total	135,942	335,071	158,773	47.38%

**Human Services Committee Expenditure Report - Summary
Through June 30, 2018 (58.3% YTD, 57.69% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
120 Human Resource Management	(604,719)	2,436,001	1,830,983	0	75.16%
001 General Fund	22,655	377,429	172,385	0	45.67%
010 Insurance Liability	(627,809)	2,054,572	1,658,163	0	80.71%
246 Employee Events Fund	435	4,000	435	0	10.88%
660 Veterans' Commission	27,923	331,071	174,444	179	52.74%
380 Veterans' Commission	27,923	331,071	174,444	179	52.74%
Grand Total	(576,796)	2,767,072	2,005,427	179	72.48%

**Human Services Committee Expenditure Report - Detail
Through June 30, 2018 (58.3% YTD, 57.69% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Transactions	YTD Encumbrances	Total % Used
120 Human Resource Management	(604,719)	2,436,001	1,830,983	0	75.16%
001 General Fund	22,655	377,429	172,385	0	45.67%
Personnel Services- Salaries & Wages	16,612	273,493	111,612	0	40.81%
Personnel Services- Employee Benefits	2,856	63,741	19,335	0	30.33%
Commodities	17	5,200	5,096	0	98.00%
Contractual Services	3,171	34,995	36,342	0	103.85%
010 Insurance Liability	(627,809)	2,054,572	1,658,163	0	80.71%
Personnel Services- Salaries & Wages	10,287	134,096	77,154	0	57.54%
Personnel Services- Employee Benefits	2,474	40,993	22,487	0	54.86%
Commodities	242	0	242	0	0.00%
Contractual Services	(640,811)	1,879,483	1,558,281	0	82.91%
246 Employee Events Fund	435	4,000	435	0	10.88%
Commodities	435	1,000	435	0	43.50%
Contractual Services	0	3,000	0	0	0.00%
660 Veterans' Commission	27,923	331,071	174,444	179	52.74%
380 Veterans' Commission	27,923	331,071	174,444	179	52.74%
Personnel Services- Salaries & Wages	13,772	193,196	109,604	0	56.73%
Personnel Services- Employee Benefits	4,527	95,607	47,739	0	49.93%
Commodities	0	1,956	444	179	31.87%
Contractual Services	9,624	40,312	16,656	0	41.32%
Grand Total	(576,796)	2,767,072	2,005,427	179	72.48%



Human Services Accounts Payable by GL Distribution

Payment Date Range 06/01/18 - 06/30/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 001 - General Fund											
Department 120 - Human Resource Management											
Sub-Department 120 - Human Resource Management											
Account 55000 - Miscellaneous Contractual Exp											
8437 - Phoenix Staffing & Management Systems	24227	Temp services for McGary 5/23/2018	Paid by EFT # 47386		05/13/2018	05/29/2018	05/29/2018		06/11/2018	748.30	
3854 - Identisys, Inc.	390683	Service Contract for Camera/ID 8/1/2018 to 7/30/2019	Paid by EFT # 47555		06/04/2018	06/14/2018	06/14/2018		06/25/2018	482.00	
1299 - Kane County Regional Office of Education	10019	Fingerprinting - May 2018	Paid by EFT # 47570		05/31/2018	06/14/2018	06/14/2018		06/25/2018	600.00	
8437 - Phoenix Staffing & Management Systems	24244	Temp services for McGary 5/27/2018	Paid by EFT # 47611		05/27/2018	06/14/2018	06/14/2018		06/25/2018	748.30	
8437 - Phoenix Staffing & Management Systems	24250	Temp services for McGary 6/3/2018	Paid by EFT # 47611		06/03/2018	06/14/2018	06/14/2018		06/25/2018	684.16	
									Account 55000 - Miscellaneous Contractual Exp Totals	Invoice Transactions 5	<u>\$3,262.76</u>
Account 60000 - Office Supplies											
1024 - Ready Refresh by Nestle (Ice Mountain)	18E8106207791	Water Delivery 5/4/18	Paid by EFT # 47390		05/24/2018	05/31/2018	05/31/2018		06/11/2018	21.62	
3854 - Identisys, Inc.	381746	Ribbon and laminate for IDs	Paid by EFT # 47343		03/30/2018	05/29/2018	05/29/2018		06/11/2018	498.55	
									Account 60000 - Office Supplies Totals	Invoice Transactions 2	<u>\$520.17</u>
									Sub-Department 120 - Human Resource Management Totals	Invoice Transactions 7	<u>\$3,782.93</u>
									Department 120 - Human Resource Management Totals	Invoice Transactions 7	<u>\$3,782.93</u>
									Fund 001 - General Fund Totals	Invoice Transactions 7	<u>\$3,782.93</u>
Fund 010 - Insurance Liability											
Department 120 - Human Resource Management											
Sub-Department 130 - Insurance Liability- HRM											
Account 50000 - Project Administration Services											
8258 - CCMSI	0112657-IN	2018 May Claims/Admin Fee	Paid by EFT # 47280		05/23/2018	05/29/2018	05/29/2018		06/11/2018	5,884.17	
									Account 50000 - Project Administration Services Totals	Invoice Transactions 1	<u>\$5,884.17</u>
Account 50150 - Contractual/Consulting Services											
1026 - Laner Muchin Ltd	542206	June 2018 Retainer & Legal Fees through 5/20/18	Paid by EFT # 47576		06/01/2018	06/13/2018	06/13/2018		06/25/2018	15,725.27	
									Account 50150 - Contractual/Consulting Services Totals	Invoice Transactions 1	<u>\$15,725.27</u>
Account 53000 - Liability Insurance											
8258 - CCMSI	0112671-IN	12/1/2017 TO 11/30/2018 Take Over Claims Fee	Paid by EFT # 47280		05/24/2018	05/29/2018	05/29/2018		06/11/2018	2,500.00	
8728 - State Street Collision, Inc.	7037	Squad 65-Thrun, 1FAHP2MK1FG124306	Paid by EFT # 47420		05/30/2018	05/29/2018	05/29/2018		06/11/2018	2,393.46	
1016 - Wine Sergi Insurance (Acrisure, LLC)	67959	Notary - Schwab	Paid by EFT # 47447		05/23/2018	05/29/2018	05/29/2018		06/11/2018	25.00	



Human Services Accounts Payable by GL Distribution

Payment Date Range 06/01/18 - 06/30/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 010 - Insurance Liability											
Department 120 - Human Resource Management											
Sub-Department 130 - Insurance Liability- HRM											
Account 53000 - Liability Insurance											
1016 - Wine Sergi Insurance (Acrisure, LLC)	67957	Notary - David Wolf	Paid by EFT # 47447		05/23/2018	05/29/2018	05/29/2018		06/11/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	67960	Notary - Akerlow	Paid by EFT # 47447		05/23/2018	05/29/2018	05/29/2018		06/11/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	67962	Notary - Morrison	Paid by EFT # 47447		05/23/2018	05/29/2018	05/29/2018		06/11/2018	25.00	
8258 - CCMSI	0054928-IN	Liability Payment 5/1 - 5/31/2018	Paid by EFT # 47485		05/31/2018	06/14/2018	06/14/2018		06/25/2018	7,507.20	
1063 - Meade Inc.	679872	Randall Rd/Dean St	Paid by EFT # 47591		12/31/2017	06/14/2018	06/14/2018		06/25/2018	2,249.59	
1063 - Meade Inc.	679453	McClellan & Bowes	Paid by EFT # 47591		10/31/2017	06/14/2018	06/14/2018		06/25/2018	3,805.67	
1063 - Meade Inc.	679874	Randall & Holmes	Paid by EFT # 47591		12/31/2017	06/14/2018	06/14/2018		06/25/2018	4,539.66	
1063 - Meade Inc.	679458	Bowes & Shasta Daisy Traffic Light	Paid by EFT # 47591		10/31/2017	06/15/2018	06/15/2018		06/25/2018	698.23	
1654 - Northern Contracting, Inc.	7256	Guardrail Randall Rd/Big Timber	Paid by EFT # 47600		06/04/2018	06/14/2018	06/14/2018		06/25/2018	1,993.00	
1654 - Northern Contracting, Inc.	7257	Guardrail Burlington Rd/Ellithorpe	Paid by EFT # 47600		06/04/2018	06/14/2018	06/14/2018		06/25/2018	2,971.40	
1016 - Wine Sergi Insurance (Acrisure, LLC)	69907	Notary - Delano	Paid by EFT # 47675		06/08/2018	06/14/2018	06/14/2018		06/25/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	69904	Notary - Day	Paid by EFT # 47675		06/08/2018	06/14/2018	06/14/2018		06/25/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	69892	Notary - Chaidez	Paid by EFT # 47675		06/08/2018	06/14/2018	06/14/2018		06/25/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	69876	Notary - Gonzalez	Paid by EFT # 47675		06/08/2018	06/14/2018	06/14/2018		06/25/2018	25.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	69909	Notary - Lulves	Paid by EFT # 47675		06/08/2018	06/14/2018	06/14/2018		06/25/2018	25.00	
									Account 53000 - Liability Insurance Totals	Invoice Transactions 18	<u>\$28,883.21</u>
Account 53010 - Workers Compensation											
8258 - CCMSI	0054043-IN	Advance Funding 17D45F041427-Gulanczyk	Paid by EFT # 47280		05/21/2018	05/29/2018	05/29/2018		06/11/2018	29,170.02	
8258 - CCMSI	0054927-IN	WC Funding Reimbursement 5/1-5/31/2018	Paid by EFT # 47485		05/31/2018	06/14/2018	06/14/2018		06/25/2018	117,544.68	
									Account 53010 - Workers Compensation Totals	Invoice Transactions 2	<u>\$146,714.70</u>



Human Services Accounts Payable by GL Distribution

Payment Date Range 06/01/18 - 06/30/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 010 - Insurance Liability										
Department 120 - Human Resource Management										
Sub-Department 130 - Insurance Liability- HRM										
Account 60000 - Office Supplies										
4907 - HR Direct	INV6469242	Personnel Files	Paid by Check # 362445		06/07/2018	06/14/2018	06/14/2018		06/25/2018	174.69
							Account 60000 - Office Supplies Totals	Invoice Transactions	1	\$174.69
							Sub-Department 130 - Insurance Liability- HRM Totals	Invoice Transactions	23	\$197,382.04
							Department 120 - Human Resource Management Totals	Invoice Transactions	23	\$197,382.04
							Fund 010 - Insurance Liability Totals	Invoice Transactions	23	\$197,382.04
Fund 246 - Employee Events Fund										
Department 120 - Human Resource Management										
Sub-Department 135 - EE Events										
Account 60080 - Employee Recognition Supplies										
4526 - Fifth Third Bank	7740-TK-05/18	PCard Payment	Paid by EFT # 47518		06/04/2018	06/11/2018	06/11/2018		06/25/2018	435.00
							Account 60080 - Employee Recognition Supplies Totals	Invoice Transactions	1	\$435.00
							Sub-Department 135 - EE Events Totals	Invoice Transactions	1	\$435.00
							Department 120 - Human Resource Management Totals	Invoice Transactions	1	\$435.00
							Fund 246 - Employee Events Fund Totals	Invoice Transactions	1	\$435.00
Fund 380 - Veterans' Commission										
Department 660 - Veterans' Commission										
Sub-Department 660 - Veterans' Commission										
Account 52140 - Repairs and Maint- Copiers										
8930 - Impact Networking, LLC	1123888	Copier Overage Fee for May	Paid by EFT # 47557		05/30/2018	06/29/2018	06/15/2018	06/11/2018	06/25/2018	26.72
							Account 52140 - Repairs and Maint- Copiers Totals	Invoice Transactions	1	\$26.72
Account 53100 - Conferences and Meetings										
4526 - Fifth Third Bank	8705-JZ-05/18	Purchasing Card Payment	Paid by EFT # 47518		06/04/2018	07/04/2018	06/14/2018	06/04/2018	06/25/2018	104.48
							Account 53100 - Conferences and Meetings Totals	Invoice Transactions	1	\$104.48
Account 53110 - Employee Training										
11706 - Jesus Arteaga	061118JRA	Jesus Arteaga Travel Expenses for NACVSO Conference	Paid by Check # 362365		06/11/2018	07/11/2018	06/15/2018	06/11/2018	06/25/2018	353.00
4526 - Fifth Third Bank	8705-JZ-05/18	Purchasing Card Payment	Paid by EFT # 47518		06/04/2018	07/04/2018	06/14/2018	06/04/2018	06/25/2018	64.00
10531 - Nathaniel Johnson	061118NRJ	Travel Expenses for Nate Johnson NACVSO Conference	Paid by Check # 362459		06/11/2018	07/11/2018	06/15/2018	06/11/2018	06/25/2018	532.28
4749 - Steven L. Wells	061118SLW	Travel Expenses for Steve Wells NACVSO Conference - Reno, NV	Paid by EFT # 47673		06/11/2018	07/11/2018	06/15/2018	06/11/2018	06/25/2018	363.63



Human Services Accounts Payable by GL Distribution

Payment Date Range 06/01/18 - 06/30/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 380 - Veterans' Commission											
Department 660 - Veterans' Commission											
Sub-Department 660 - Veterans' Commission											
Account 53110 - Employee Training											
9019 - Jacob Zimmerman	061218JAZ	Travel Expenses for Jacob Zimmerman Conferences	Paid by Check # 362537		06/12/2018	07/12/2018	06/15/2018	06/12/2018	06/25/2018	323.00	
									Account 53110 - Employee Training Totals	Invoice Transactions 5	<u>\$1,635.91</u>
Account 53120 - Employee Mileage Expense											
9019 - Jacob Zimmerman	061218JAZ	Travel Expenses for Jacob Zimmerman Conferences	Paid by Check # 362537		06/12/2018	07/12/2018	06/15/2018	06/12/2018	06/25/2018	11.23	
									Account 53120 - Employee Mileage Expense Totals	Invoice Transactions 1	<u>\$11.23</u>
Account 60000 - Office Supplies											
1024 - Ready Refresh by Nestle (Ice Mountain)	18E8106647400	Water Service for May	Paid by EFT # 47390		05/24/2018	06/13/2018	05/29/2018	05/29/2018	06/11/2018	15.34	
									Account 60000 - Office Supplies Totals	Invoice Transactions 1	<u>\$15.34</u>
									Sub-Department 660 - Veterans' Commission Totals	Invoice Transactions 9	<u>\$1,793.68</u>
									Department 660 - Veterans' Commission Totals	Invoice Transactions 9	<u>\$1,793.68</u>
									Fund 380 - Veterans' Commission Totals	Invoice Transactions 9	<u>\$1,793.68</u>
									Grand Totals	Invoice Transactions 40	<u>\$203,393.65</u>

**Kane County Purchasing Card Information
Human Services Committee
June 2018 Statement**

660 VETERANS ASSISTANCE COMMISSION

<i>Transaction Date</i>	<i>Merchant Name</i>	<i>Additional Information</i>	<i>Transaction Amount</i>
06/08/2018	SILVER LEGACY HOTEL AND CASINO	RENO	430.43
06/08/2018	SILVER LEGACY HOTEL AND CASINO	RENO	430.43
06/08/2018	SILVER LEGACY HOTEL AND CASINO	RENO	441.78
06/08/2018	AMTRAK TEL0791210571992	WASHINGTON	-115.50
06/08/2018	SILVER LEGACY HOTEL AND CASINO	RENO	430.43
06/09/2018	SILVER LEGACY HOTEL AND CASINO	RENO	-11.35
06/12/2018	WM SUPERCENTER #5352	BATAVIA	9.42
<i>Department Total</i>			1,615.64
<i>Committee Total</i>			1,615.64



Tuition Reimbursement YTD

Payment Date Range 12/01/17 - 06/30/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 120 - Grand Victoria Casino Elgin										
Department 010 - County Board										
Sub-Department 020 - Riverboat										
Account 45420 - Tuition Reimbursement										
9020 - Christopher Janovsky	1702-02	CAHC 540 Group Counseling	Paid by Check # 361131		12/26/2017	12/27/2017	11/30/2017		03/19/2018	561.86
11675 - Jessica Mooi	1802-01	MGT645-Org Leadership & Group Performance	Paid by Check # 361717		04/06/2018	04/20/2018	04/20/2018		04/30/2018	1,183.50
6021 - Richard A. Grenda	1803-01	EDU6595-Internship Education Leaders II	Paid by Check # 362091		05/07/2018	05/18/2018	05/18/2018		05/29/2018	705.00
11749 - Kimberly Vargas	1801-01	20868 Int Crim Just; 21019 Earth Sci; 20396 Int Soc; 20406 Ethic	Paid by Check # 362529		06/04/2018	06/15/2018	06/15/2018		06/25/2018	756.00
							Account 45420 - Tuition Reimbursement Totals	Invoice Transactions 4		<u>\$3,206.36</u>
							Sub-Department 020 - Riverboat Totals	Invoice Transactions 4		<u>\$3,206.36</u>
							Department 010 - County Board Totals	Invoice Transactions 4		<u>\$3,206.36</u>
							Fund 120 - Grand Victoria Casino Elgin Totals	Invoice Transactions 4		<u>\$3,206.36</u>
							Grand Totals	Invoice Transactions 4		<u>\$3,206.36</u>

COUNTY OF KANE

VETERANS ASSISTANCE COMMISSION

JACOB A. ZIMMERMAN
Superintendent

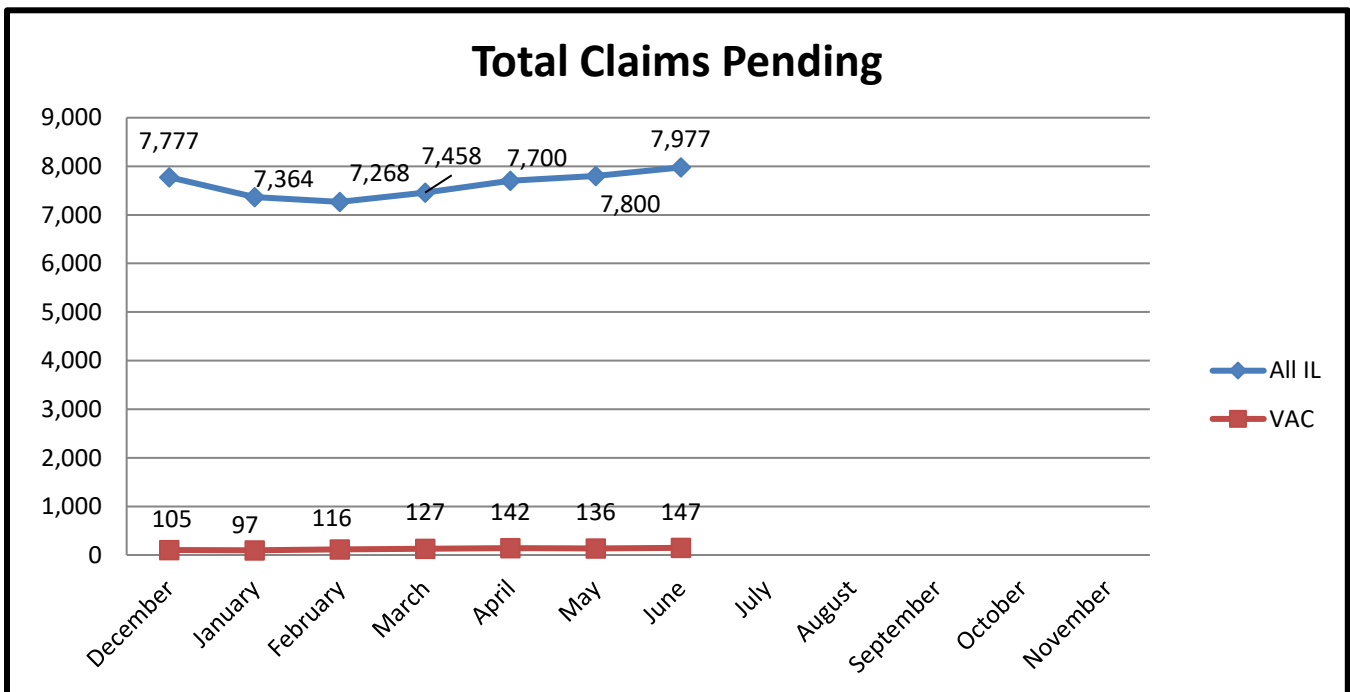
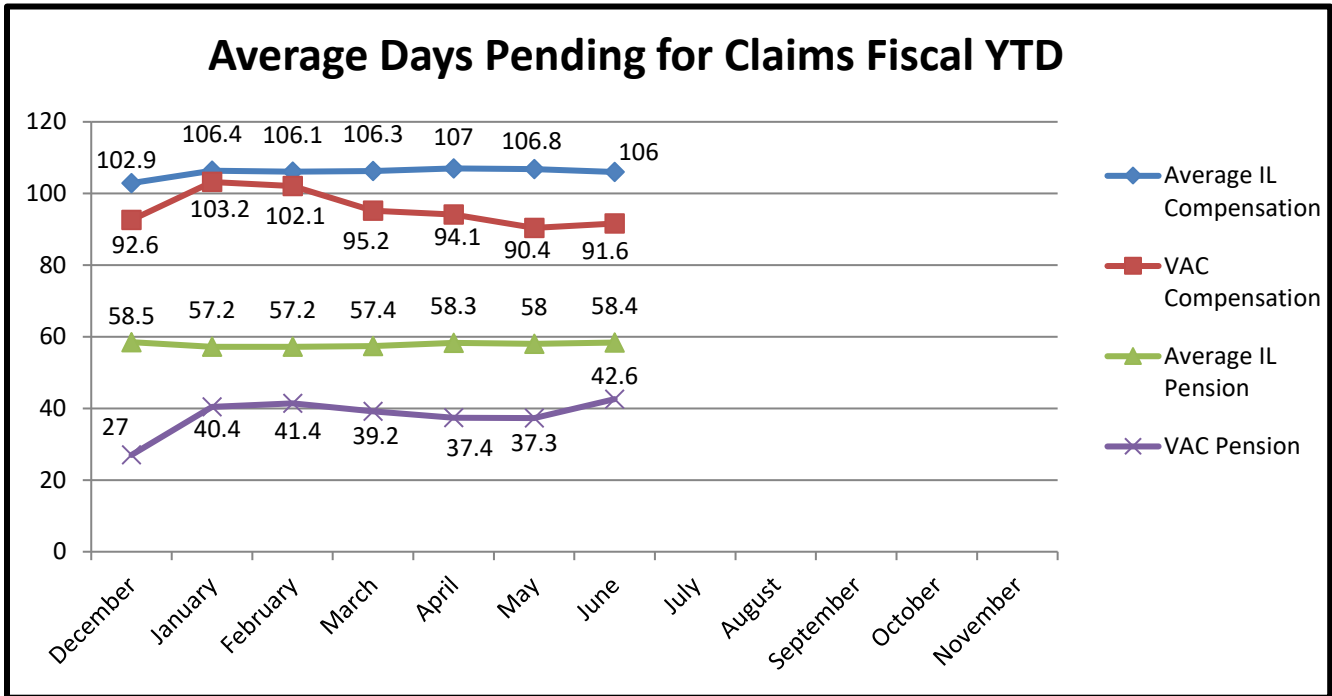


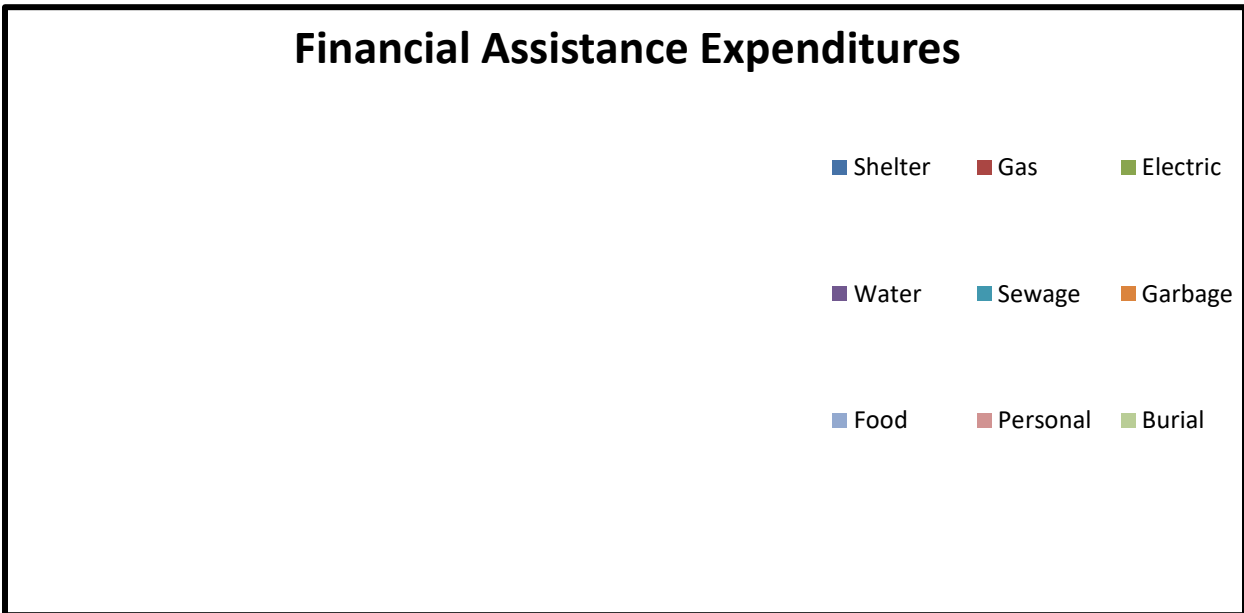
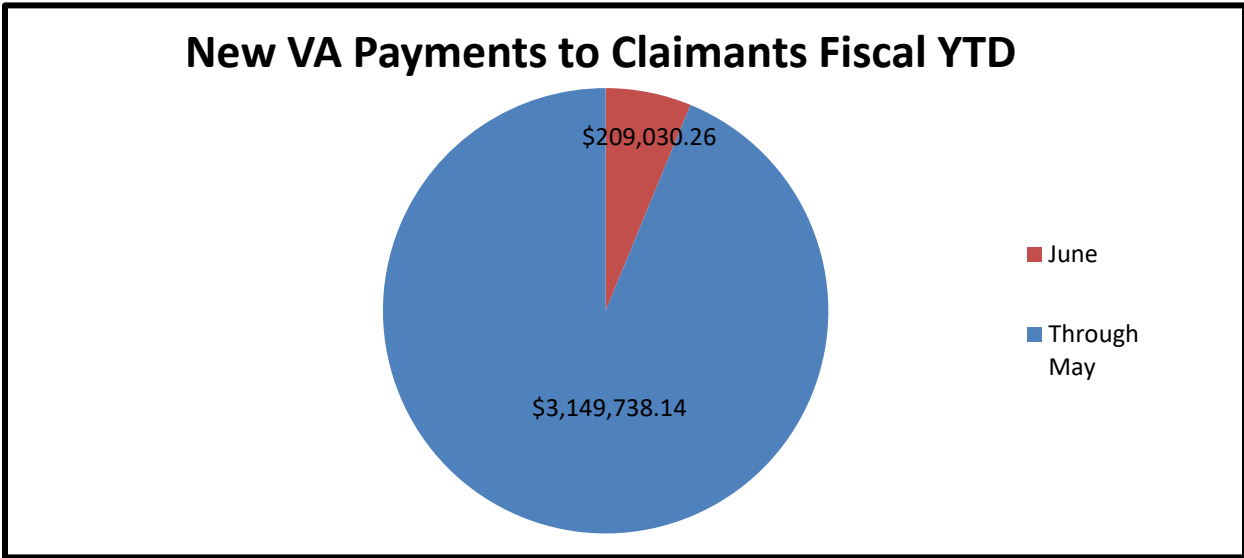
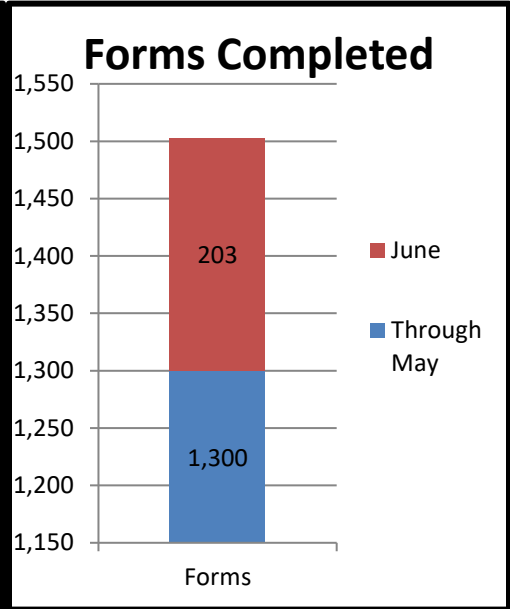
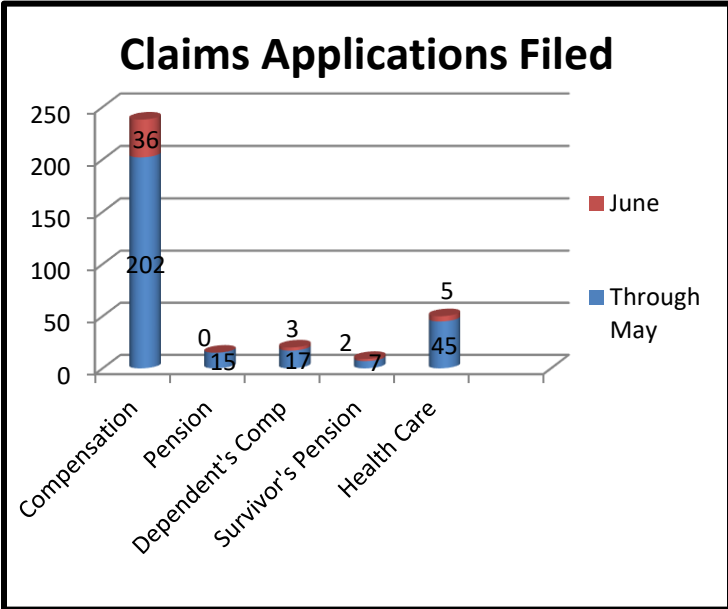
COUNTY GOVERNMENT CENTER
719 South Batavia Avenue, Building A
Geneva, Illinois 60134-3077

Phone: (630) 232-3550
Fax: (630) 232-5403

www.countyofkane.org/pages/veterans.aspx

Monthly Report on Commission Activities





VETERANS ASSISTANCE COMMISSION CLAIM REPORT

Category	December	January	February	March	April	May	June	July	August	September	October	November	FY 2018 Total
Service-Connected Disability Claims	21	25	32	51	42	31	36						238
Non-Service Connected Pension Claims	2	3	4	0	4	2	0						15
Dependent's Compensation Claims	4	1	4	4	2	0	3						18
Survivor's Pension Claims	1	0	3	2	1	2	2						11
Intent-to-File	14	16	10	14	23	13	12						102
§5103 Response / Claims Follow up	16	9	13	10	6	6	13						73
Total Forms Completed	153	197	213	261	247	229	203						1,503
Claims Decision Reviews	6	9	4	10	1	3	4						37
Appeals Filed	0	3	0	5	9	3	3						23
VA Health Care Applications	4	4	5	10	14	8	5						50
Federal Ancillary Benefit Applications	4	7	16	2	1	0	0						30
Burial Benefits Applications	4	3	10	3	3	12	2						37
eBenefits Registration	1	5	9	6	2	0	0						23
DD-214 / Military Records Requests	6	11	50	63	44	39	15						228
Corrections / Upgrade Military Records	1	0	1	3	0	6	2						13
Dependent's Ancillary Applications	1	3	3	5	4	0	1						17
State Ancillary Benefit Applications	4	13	10	8	5	11	1						52
VAC Outreach (Man Hours)	28.5	28.0	30.0	37.0	43.0	39.0	22.5						228.0
Training (Man Hours)	20.0	18.5	4.5	1	9.0	35.0	141.5						230
Total Claims Pending	105	97	116	127	142	135	147						
Intent-to-File Pending	140	131	125	127	140	136	138						
New VA Monetary Awards	\$ 885,133.81	\$482,041.59	\$ 547,013.01	\$ 329,482.22	\$ 606,189.74	\$ 299,877.77	\$ 209,030.26						\$ 3,358,768.40

**Termination Report
from 05/20/2018 - 06/16/2018**

Department	Employee Name	Termination Date
Animal Control		
	COOK, CODI J	05/29/18
Community Reinvestment		
	SCHERKENBACH, LAURA B	05/31/18
Court Services/Diagnostic Center		
	BELMONTE, ANA S	06/15/18
Court Services/Juvenile Justice Center		
	RENNER, MICHAEL W	06/11/18
	ROEHR, MICHAEL D	06/11/18
	SKONIECKE, THOMAS J	06/14/18
Emergency Management Services		
	BRYANT, DONALD H	05/25/18
Health		
	MEAD, VICTOR L	06/08/18
Information Technologies		
	OMALLEY, EVERETT T	06/04/18
Kane Comm		
	FARRIS, DAVID D	05/31/18
Sheriff/Adult Corrections		
	MCKINESS, RANDIE S	06/03/18
Sheriff/Sheriff		
	BOBER, RAYMOND M Jr	06/04/18
State's Attorney		
	LACHANSKI, LINDSEY T	06/01/18

Total Terminations 13

Termination EEO Report 05/20/18 - 6/16/18

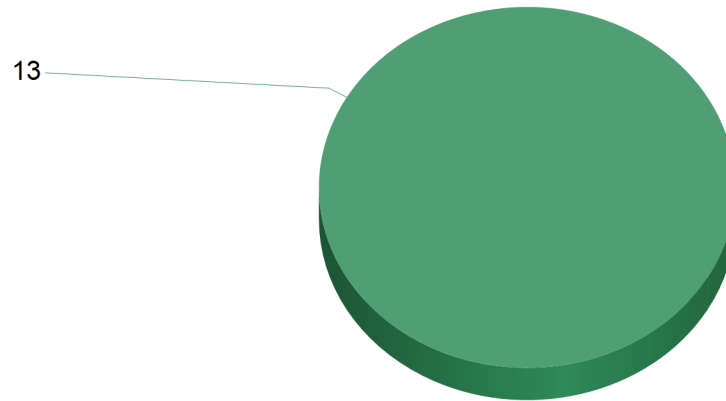
Gender



Total = 13 (100%)
Female = 3 (23 %)
Male = 10 (77 %)

Termination EEO Report 05/20/18 - 6/16/18

Race

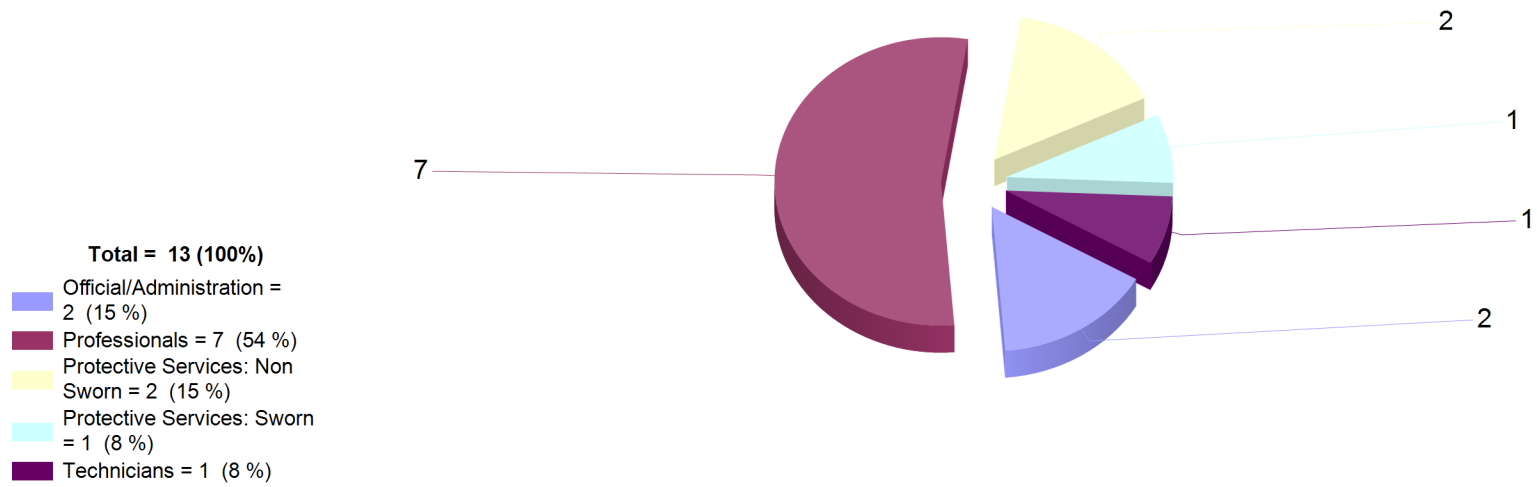


Total = 13 (100%)

White = 13 (100%)

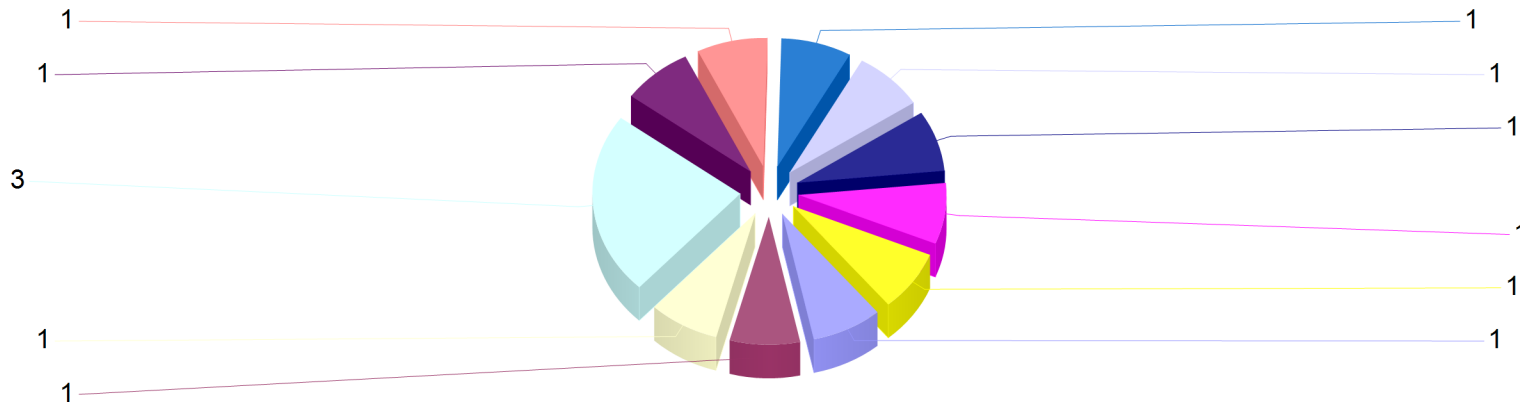
Termination EEO Report 05/20/18 - 6/16/18

EEOC Category



Termination EEO Report 05/20/18 - 6/16/18

Department



Total = 13 (100%)

- Animal Control = 1 (8%)
- Community Reinvestment = 1 (8%)
- Court Services/Diagnostic Center = 1 (8%)
- Court Services/Juvenile Justice Center = 3 (23%)
- Emergency Management Services = 1 (8%)
- Health = 1 (8%)
- Information Technologies = 1 (8%)
- Kane Comm = 1 (8%)
- Sheriff/Adult Corrections = 1 (8%)
- Sheriff/Sheriff = 1 (8%)
- State's Attorney = 1 (8%)

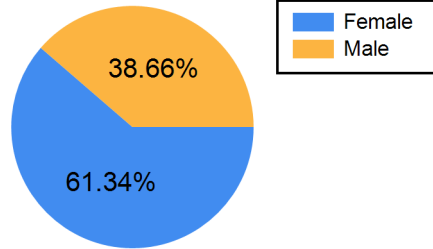
2018 - June Number of Job Applicants by Position

Department	Position	Elected Official Director Department Head Supervisor & Title	Date Position Posted	Applicants During Report Month	Position Filled (Open/Closed)
Animal Control	Kennel Assistant	Brett Youngsteadt, Administrator	3/7/18	1	Open
Animal Control	Warden	Brett Youngsteadt, Administrator	4/3/18	1	Open
Building Management	Jail Maintenance Worker	Don Biggs	2/23/2018	0	Open
Building Management	Maintenance - Building Management Operations	Don Biggs	02/21/18	0	Open
Circuit Clerk	Deputy Clerk	Karin Herwick, Chief Deputy Clerk/COO	5/1/18	7	Open
Court Services	Juvenile Youth Center	Lisa Aust	5/3/2018	1	Open
Court Services	Youth Counselor	Lisa Aust	5/3/2018	16	Open
Department of Transportation	Summer Intern	Carl Schoedel	04/05/18	0	Open
Division of Transportation	Project Manager/Traffic Safety Engineer	Carl Schoedel	2/21/2018	0	Open
Division of Transportation	Regional Planning Liason	Carl Schoedel	5/4/2018	5	Open
Division of Transportation	Traffic/Permit Engineer	Carl Schoedel	5/22/2018	0	Open
Environmental and Water Resources	Volunteer Internship Divison of Environmental & Water Resources	Ken Anderson	5/31/2018	0	Open
Health Department	CHS II: Community Health Practitioner	Barbara Jeffers, Executive Director	6/19/2018	3	Open
Health Department	CHS III Epidermologist	Barbara Jeffers, Executive Director	5/25/2018	5	Open
Health Department	Community Helath Specialist II Public Health Nurse	Barbara Jeffers, Executive Director	5/25/2018	0	Open
Information Technology Department	CAD Specialist	R. Fahnestock	6/14/2018	2	Open
Information Technology Department	Help Desk Analyst I	B. Garza	6/5/2018	0	Open
Kane Comm	911 Telecommunicator	David Ferris	5/1/2018	6	Open
Office of Community Reinvestment	Continuum of Care Program Coordinator	Renee Renken, Assistant Director of Workforce Development	6/1/18	15	Open
Office of Community Reinvestment	Workforce Services Coordinator	Scott Berger	5/11/2018	10	Open
Sheriff	Office Manager	D. Kramer	6/22/2018	0	Open
NA* no position available or no longer open.	NA*	NA*	NA*	47	NA
Total				119	

Job Seekers Submitting County Job Applications

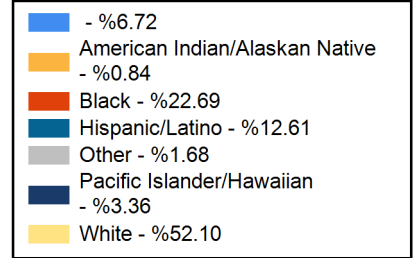
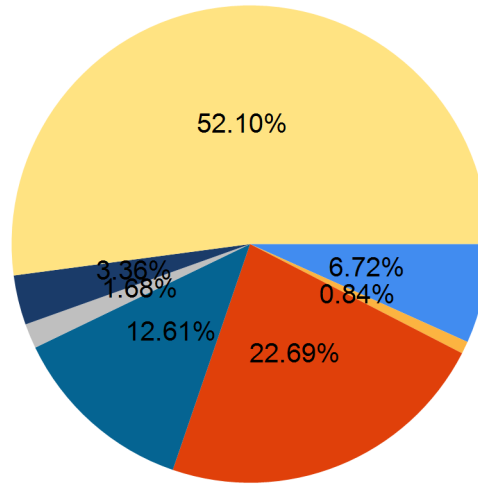
Gender

Males	46
Females	73
Total	119



Race

White	62
Black	27
American Indian/ Alaskan Native	1
Hispanic	15
Other	2
MultiRacial	0
Pacific Islander/ Hawaiian	4
No Race Entered	8
Total	119



Handicapped	1
Veteran	0
Vietnam Veteran	1
Disabled Veteran	0
Special DisabledVet	0

New Hire Report
from 05/20/2018 - 06/16/2018

Department	Employee Name	Job Title	Employee Status	Hire Date
Animal Control				
	CARBAUGH, STEVEN H	Warden	ACTIVE	06/07/2018
Circuit Clerk				
	FERREL, LATIMER	Deputy Clerk	ACTIVE	05/21/2018
	KUNCL, ADAM B	Security Officer	ACTIVE	06/04/2018
County Clerk				
	DUGGAN, JOHN P	General Legal Council	ACTIVE	05/20/2018
Court Services/Juvenile Justice Center				
	CABALLERO, JOSEPH	Youth Counselor JJC	ACTIVE	05/22/2018
	HILLMAN, BRYAN J	Youth Counselor JJC	ACTIVE	05/29/2018
	MONARREZ, PATRICIA	Youth Counselor JJC	ACTIVE	06/05/2018
	SEAL, KEVIN T	Youth Counselor JJC	ACTIVE	06/05/2018
Development/County Development				
	KERIAZAKOS, ELEA N	Administrative Officer	ACTIVE	05/21/2018
Health				
	SABO, SUMMER L	Public Health Intern	ACTIVE	05/22/2018
Information Technologies				
	GRAHOVEC, ZACKARY M	Desktop Support Analyst I	ACTIVE	06/11/2018
Judiciary and Courts				
	GAGLIANO, JOHN V	Court Bailiff	ACTIVE	06/13/2018
	HICKS, WILLIAM C	Court Bailiff	ACTIVE	06/13/2018
	WARFEL, SUSAN M	Chief Bailiff Criminal	ACTIVE RETIREE	06/11/2018

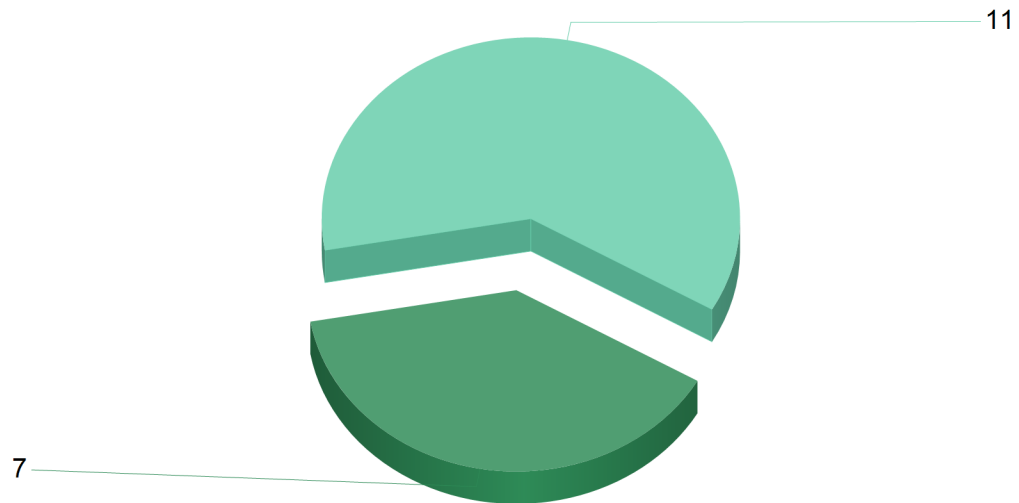
New Hire Report
from 05/20/2018 - 06/16/2018

	WARFEL, SUSAN M	Court Bailiff	ACTIVE RETIREE	06/11/2018
Sheriff/Adult Corrections				
	GLODOWSKI, MONIKA	Information Specialist	ACTIVE	05/21/2018
State's Attorney				
	HOOGEWERF, ERICA M	Assistant States Attorney	ACTIVE	06/12/2018
	SALINAS, SUSAN	Forensic Interviewer	ACTIVE	05/21/2018
Transportation				
	NICOLOSI, MATTHEW J	Highway Maintainer I	ACTIVE	06/01/2018

Total New Hires 18

New Hires EEO Report 05/20/18 - 6/16/18

Gender



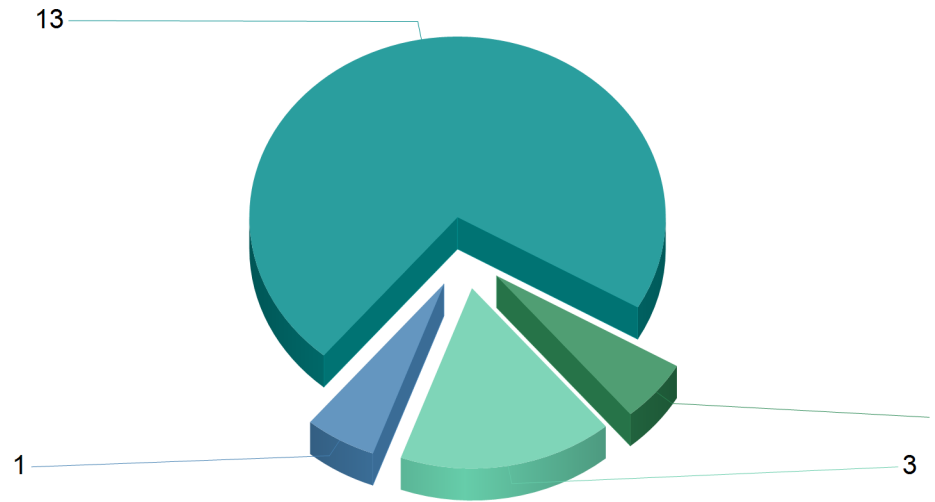
Total = 18 (100%)

Female = 7 (39%)

Male = 11 (61%)

New Hires EEO Report 05/20/18 - 6/16/18

Race

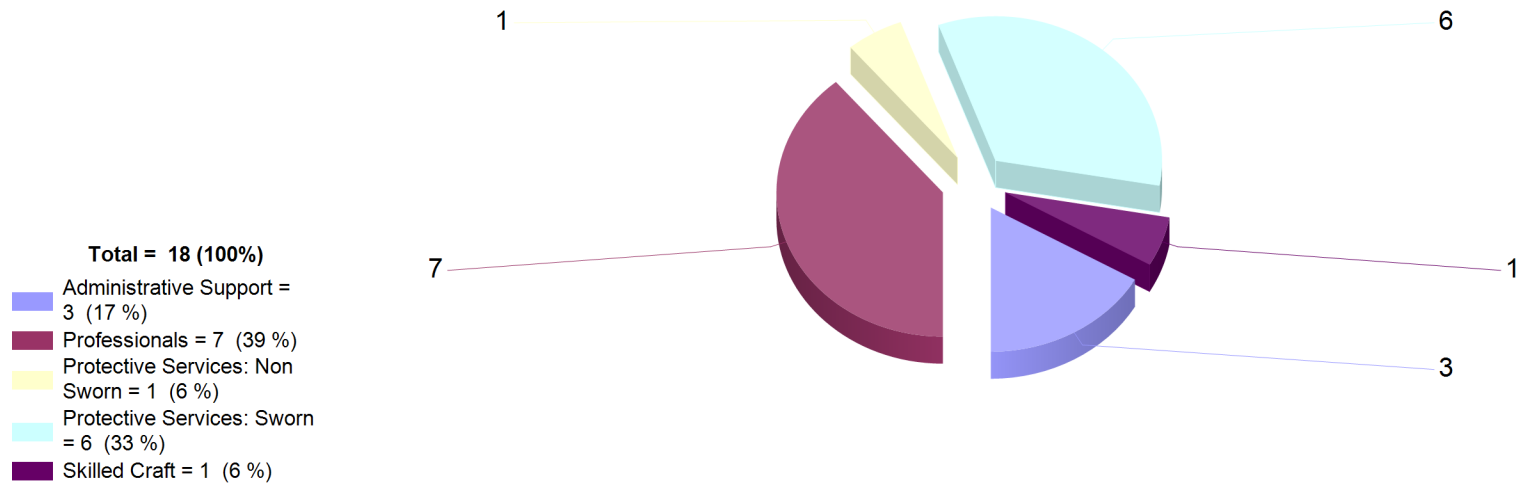


Total = 18 (100%)

- Black = 1 (6 %)
- Hispanic or Latino = 3 (17 %)
- Two or More Races = 1 (6 %)
- White = 13 (72 %)

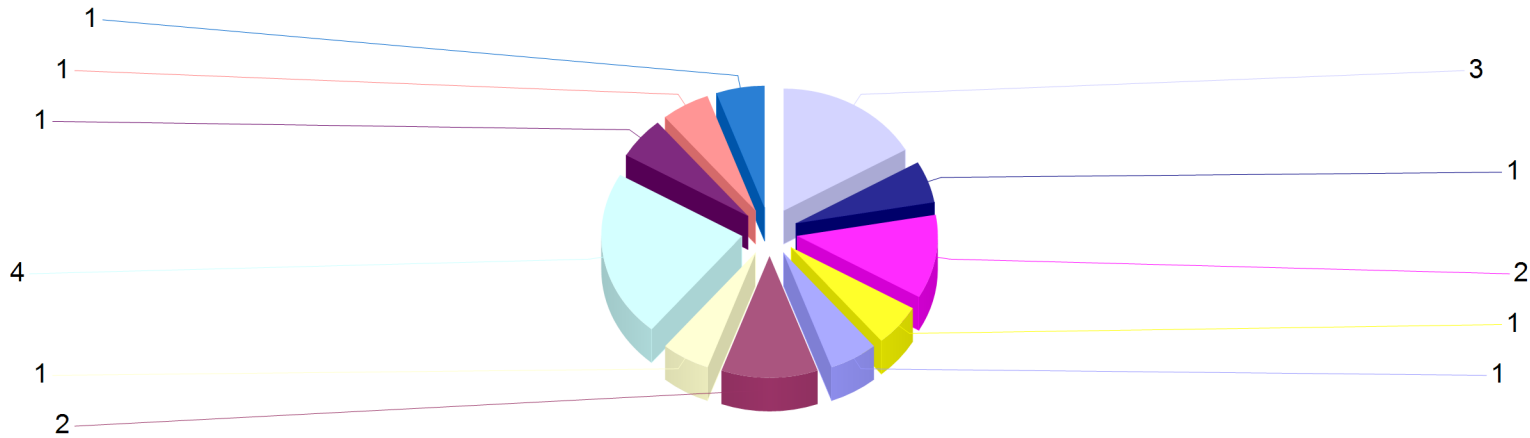
New Hires EEO Report 05/20/18 - 6/16/18

EEOC Category



New Hires EEO Report 05/20/18 - 6/16/18

Department



Total = 18 (100%)

- Animal Control = 1 (6%)
- Circuit Clerk = 2 (11%)
- County Clerk = 1 (6%)
- Court Services/Juvenile Justice Center = 4 (22%)
- Development/County Development = 1 (6%)
- Health = 1 (6%)
- Information Technologies = 1 (6%)
- Judiciary and Courts = 3 (17%)
- Sheriff/Adult Corrections = 1 (6%)
- State's Attorney = 2 (11%)
- Transportation = 1 (6%)



NACo Live Healthy Prescription Discount Program



Logout

Here is the link to download the video:

<https://naco.sharefile.com/d-seca1c7acb2a4ae08>

PRESCRIPTION, DENTAL AND HEALTH DISCOUNT PROGRAMS FOR RESIDENTS

KANE COUNTY, IL

		% OF PLAN		% OF RETAIL		AVERAGE MEMBER	RETAIL	AVERAGE RETAIL	AVERAGE		% OF	TOTAL
	MEMBERS	PRICE	PRICE	PRICE	PRICE	COST	PRICE	PRICE	PRICE	SAVINGS	SAVINGS	UTILIZERS

2018													
MAY	12	4	33.33%	8	66.67%	\$ 641.54	\$ 53.46	\$ 805.80	\$ 67.15	\$ 164.26	\$ 13.69	20.38%	6
APRIL	17	9	52.94%	8	47.06%	\$ 1,340.01	\$ 78.82	\$ 1,676.35	\$ 98.61	\$ 336.34	\$ 19.78	20.06%	9
MARCH	11	3	27.27%	8	72.73%	\$ 578.34	\$ 52.58	\$ 650.03	\$ 59.09	\$ 71.69	\$ 6.52	11.03%	8
FEBRUARY	8	4	50.00%	4	50.00%	\$ 663.73	\$ 82.97	\$ 1,008.27	\$ 126.03	\$ 344.54	\$ 43.07	34.17%	6
JANUARY	32	15	46.88%	17	53.13%	\$ 1,279.67	\$ 39.99	\$ 1,568.91	\$ 49.03	\$ 289.24	\$ 9.04	18.44%	6

2017													
DECEMBER	14	5	35.71%	9	64.29%	\$ 677.41	\$ 48.39	\$ 847.51	\$ 60.54	\$ 170.10	\$ 12.15	20.07%	8
NOVEMBER	13	3	23.08%	10	76.92%	\$ 548.00	\$ 42.15	\$ 623.75	\$ 47.98	\$ 75.75	\$ 5.83	12.14%	5
OCTOBER	14	5	35.71%	9	64.29%	\$ 583.30	\$ 41.66	\$ 637.91	\$ 45.57	\$ 54.61	\$ 3.90	8.56%	6
SEPTEMBER	12	5	41.67%	7	58.33%	\$ 394.70	\$ 32.89	\$ 765.56	\$ 63.80	\$ 370.86	\$ 30.91	48.44%	7
AUGUST	15	6	40.00%	9	60.00%	\$ 1,026.36	\$ 68.42	\$ 1,203.94	\$ 80.26	\$ 177.58	\$ 11.84	14.75%	7
JULY	12	5	41.67%	7	58.33%	\$ 219.61	\$ 18.30	\$ 294.30	\$ 24.53	\$ 74.69	\$ 6.22	25.38%	6
JUNE	13	6	46.15%	7	53.85%	\$ 737.25	\$ 56.71	\$ 868.28	\$ 66.79	\$ 131.03	\$ 10.08	15.09%	9
MAY	8	2	25.00%	6	75.00%	\$ 276.33	\$ 34.54	\$ 327.78	\$ 40.97	\$ 51.45	\$ 6.43	15.70%	5
APRIL	11	5	45.45%	6	54.55%	\$ 212.50	\$ 19.32	\$ 252.91	\$ 22.99	\$ 40.41	\$ 3.67	15.98%	5
MARCH	15	8	53.33%	7	46.67%	\$ 598.50	\$ 39.90	\$ 729.19	\$ 48.61	\$ 130.69	\$ 8.71	17.92%	7
FEBRUARY	7	0	0.00%	7	100.00%	\$ 94.00	\$ 13.43	\$ 94.00	\$ 13.43	\$ 0.00	\$ 0.00	0.00%	3
JANUARY	9	3	33.33%	6	66.67%	\$ 412.63	\$ 45.85	\$ 504.85	\$ 56.09	\$ 92.22	\$ 10.25	18.27%	3

2016

DECEMBER	5	0	0.00%	5	100.00%	\$ 125.66	\$ 25.13	\$ 125.66	\$ 25.13	\$ 0.00	\$ 0.00	0.00%	2	
NOVEMBER	7	2	28.57%	5	71.43%	\$ 209.12	\$ 29.87	\$ 350.44	\$ 50.06	\$ 141.32	\$ 20.19	40.33%	4	
Kane, IL	TOTAL	PLAN PRICED	% PLAN PRICED	RETAIL PRICED	% RETAIL PRICED	MEMBER COST	AVERAGE MEMBER COST	RETAIL SUBMITTED PRICE	AVERAGE RETAIL SUBMITTED PRICE	PRICE SAVINGS	AVERAGE PRICE SAVINGS	% PRICE SAVINGS	PRICE SAVINGS	TOTAL UTILIZERS
TOTALS:	235	90	38.30%	145	61.70%	\$ 10,618.66	\$ 45.19	\$ 13,335.44	\$ 56.75	\$ 2,716.78	\$ 11.56	20.37%	112.00	

Column Headers from left to right:

1. **Total Rxs:** This is the total number of Rxs that were adjudicated or attempted to adjudicate through the use of the card (the explanation of the next couple of headers will help explain the necessity of this column).
2. **Plan Priced Rxs:** Caremark tracks all attempts to use the cards including when the pharmacy offers a lower price than the card can give. This is usually when the pharmacy sells a drug at cost or below cost to create foot traffic for the pharmacy or under a special purchase arrangement. This is the amount of Rxs that the card gave the best price vs. the pharmacy.
3. **% Plan Priced Rxs:** What percentage of the total attempted Rxs adjudicated via best price with the card.
4. **Retail Priced Rxs:** How many prescriptions where the pharmacy had a lower price.
5. **% Retail Priced Rxs:** Percentage of Rxs where the pharmacy had a lower price.
6. **Total Drug Cost:** All prescriptions totaled together at their card discount prices.
7. **Average Drug Cost:** Average Drug Cost per Rx at the card discounted price.
8. **Retail Submitted Price:** What the price would have been if the prescriptions weren't filled with the card.
9. **Average Retail Submitted Price:** Average Per Prescription price if the card wasn't presented at a discount.
10. **Price Savings:** Total dollar savings for all Rxs filled with the card.
11. **Average Price Savings:** Average price savings per prescription.
12. **% Price Savings:** Percentage price savings per prescription.
13. **Total Utilizers:** This is the total amount of people who represent the total amount of prescriptions *i.e.* some people fill multiple prescriptions. This gives you an indication of how many residents you are helping.

COUNTY OF KANE

COPY

DEPARTMENT OF HUMAN
RESOURCE MANAGEMENT
Sylvia Wetzel
Executive Director



719 Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3560
Fax: (630) 208-0116

TO: Terry Hunt, Auditor
Carrollyn Brady, Treasurer's Office

FROM: Sylvia Wetzel

DATE: June 29, 2018

SUBJECT: Funding Sheet for IPBC– **July 2018**
Blue Cross/AD&D/EAP costs

The attached funding sheet represents our **July 2018** invoice for the Intergovernmental Personnel Benefit Cooperative (IPBC). Each month Human Resources will present this funding sheet to the Auditor for approval so that the Treasurer can fund the IPBC bank account as agreed. This is for July 1, 2018 through July 31, 2018

Please approve **\$1,298,134.84** to the IPBC for **July 2018**.

652.800.814.53300 - \$1,295,466.06 Health Insurance
652.800.814.53320 - \$ 2,668.81 Life Insurance
\$1,298,134.87

Attachment

Location Premium Invoice (July 2018 Trial Invoice)

Previous Total Due	Total Payments Received	Unpaid Balance	Current Premium	Payment Due Date
\$988,766.07	\$988,766.07	\$0.00	\$1,297,745.89	07/20/2018
Location	Policy Number	Prepared	Billing Period	Remit Payment to:
Kane County	Kane County	06/28/2018	July 2018 Trial Invoice	IPBC
PLEASE PAY THIS AMOUNT			\$1,298,134.87	

Coverage	Enrolled	Volume	Current Premium	Credit Premium	Debit Premium	Total Premium
AD&D	473	\$20,275,400.00	\$405.56	-\$1.60	\$3.18	\$407.14
Basic Life	473	\$20,275,400.00	\$1,865.42	-\$7.36	\$14.63	\$1,872.69
Medical	1050	\$0.00	\$1,294,655.00	-\$23,402.22	\$24,213.28	\$1,295,466.06
Total Premium			\$1,296,925.98	-\$23,411.18	\$24,231.09	\$1,297,745.89

Totals with Adjustments			Previous Total Due	\$988,766.07
Location Fees/Deductions			Total Payments Received	\$988,766.07
EAP Plan Fee	1	\$137.50	Unpaid Balance	\$0.00
Life GBS Fee	473	\$146.63	Current Premium	\$1,296,925.98
Medical Waive IPBC Fee	51	\$104.85	Credit Premium	-\$23,411.18
		\$388.98	Debit Premium	\$24,231.09
			Location Fees/Deductions	\$388.98
			Location Adjustments	\$0.00
			Current Total Due	\$1,298,134.87

<http://www.countyofkane.org/Pages/Employment.aspx>

Kane County Employment

EQUAL OPPORTUNITY EMPLOYER/PROGRAM

Auxiliary aids are available to individuals with disabilities upon request.

Please be sure to complete the two following documents for any vacancies you are applying for within County of Kane.

All applicants **MUST** complete an application to be considered for a vacancy: [[Application for Employment](#)]
Applicants please fill out the online application and **check the box for your signature and date.**

Applicants please fill out the Equal Employment Opportunity (EEO) form: [[Application for EEO Form](#)]
Forms must have **check the box for your signature and date completed.**

EXECUTIVE SUMMARY

This short summary provides an overview of the presentations held and upcoming presentations scheduled for Kane County's new health care benefit, Medical Employee Reimbursement Program, as known as MERP.

ENROLLMENT

As of 7/5/2018, 27 employees are on MERP.

PRESENTATIONS TO BE SCHEDULED

July 2018	TBA	Open Session	Public Defender	Kelli Childress	37W777 IL-38, St Charles, IL 60175
Asked HR to reach out to Employees in Coroner's Office			Coroner	Rob Russell	719 S Batavia Ave Geneva, IL 60134
TBA after elections in April 2018	TBA	Open Session	County Clerk	Jack Cunningham	719 S Batavia Ave Geneva, IL 60134

MERP PRESENTATIONS COMPLETED

DATE	TIME	TYPE	DEPARTMENT	DEPARTMENT HEAD	ADDRESS
5/15/2017	7am -12pm	Open Session	Sheriff's Training Room	Sheriff Kramer	37W755 IL-38 St Charles, IL 60175
5/16/2017	8:30 am – 12:30 pm	Open Session	Government Center Auditorium		719 S Batavia Ave Geneva, IL 60134
5/17/2017	8:30 am – 1:30pm	Open Session	Government Center Fox River Room		719 S Batavia Ave Geneva, IL 60134
5/18/2017	12pm – 4pm	Open Session	Government Center Auditorium		719 S Batavia Ave Geneva, IL 60134
5/19/2017	10:30am – 2:30pm	Open Session	Judicial Center		37W777 IL-38, St Charles, IL 60175
5/30/2017	9am-12pm	Open Session	Judicial Center		37W777 IL-38, St Charles, IL 60175
5/31/2017	9am-12pm	Department	Circuit Clerk	Tom Hartwell	540 Randall Rd St Charles, IL 60174
6/1/2017	9am-12pm	Department	Health	Barb Jeffers	1240 N Highland Ave Aurora, IL 60506
5/30/2017	1pm – 3:30pm	Open Session	Government Center Auditorium		719 S Batavia Ave Geneva, IL 60134
5/31/2017	1pm – 3:30pm	Open Session	Judicial Center		37W777 IL-38, St Charles, IL 60175
6/1/2017	1pm – 3:30pm	Department	Circuit Clerk	Tom Hartwell	540 Randall Rd St Charles, IL 60174

7/6/2017	12pm – 12:30pm	Department	Environmental Management	Ken Anderson	719 S Batavia Ave Geneva, IL 60134	
6/22/2017	8:30pm – 12pm	Department	Health & Animal Control	Barb Jeffers	1240 N Highland Ave Aurora, IL 60506	
7/5/2017	2:30 – 3:30pm	Department	Transportation	Carl Schoedel	41W011 Burlington Rd, Campton Hills, IL 60175	
7/6/2017	12:30pm – 1pm	Departments	Environmental Workforce Dev.	Ken Anderson Scott Berger	719 S Batavia Ave Geneva, IL 60134	
7/7/2017	10am – 10:30am	Departments	HRM Chairman's Office Finance	Sylvia Wetzel Chris Lauzen Joe Onzick	719 S Batavia Ave Geneva, IL 60134	
7/7/2017	10am – 10:30am	Department	Auditor	Terry Hunt	719 S Batavia Ave Geneva, IL 60134	
7/7/2017	10am – 10:30am	Department	Treasurer	Dave Rickert	719 S Batavia Ave Geneva, IL 60134	Does not have any ee's that are eligible

MERP PRESENTATIONS COMPLETED

7/11/2017	9:30am – 10am	Department	Court Services	Lisa Aust	1330 N Highland Ave Aurora IL 60506
7/12/2017	11am – 11:30am	Department	Supervisor of Assessment	Mark Armstrong	719 S Batavia Ave Geneva, IL 60134
7/12/2017	2:00pm – 2:30pm	Department	Information Technology	Roger Fahenstock	719 S Batavia Ave Geneva, IL 60134
7/12/2017	2:00pm – 2:30pm	Department	Building Management	Don Biggs	719 S Batavia Ave Geneva, IL 60134
7/17/2017	1pm- - 1:30pm	Department	Court Services- Adult Drug Court	Lisa Aust	37W777 IL-38, St Charles, IL 60175
7/18/2017	10am – 10:30am	Department	Court Services	Lisa Aust	113 S Grove Ave Elgin Il 60123
7/19/2017	11:30am - 12pm	Department	ROE	Pat Dal Santo	28 N 1st St, Geneva, IL 60134
7/19/2017	3pm – 3:30pm	Department	SAO	Joe McMahon	37W777 IL-38, St Charles, IL 60175
7/27/2017	3pm – 3:30pm	Department	Court Services	Lisa Aust	37W777 IL-38, St Charles, IL 60175
9/28/2017	Various	Department	Court Services/JJC	Michael Davis	JJC

April 12, 2018	11:30 a.m.	Open Session	Judiciary & Courts	Doug Naughton	100 S 3rd St, Geneva, IL 60134
April 3, 2018	10:00 a.m.	Open Session	KaneComm	Dave Farris	719 S Batavia Ave Geneva, IL 60134
April 5, 2018	4:00 p.m.	Open Session	Development	Mark Vankerkoff	719 S Batavia Ave Geneva, IL 60134